



## ASSIGNMENT

<b>DRIVE</b>	<b>SPRING 2014</b>
<b>PROGRAM</b>	<b>MBADS/ MBAFLEX/ MBAHCSN3/ MBAN2/ PGDBAN2</b>
<b>SEMESTER</b>	<b>1</b>
<b>SUBJECT CODE &amp; NAME</b>	<b>MB0043 –Human Resource Management</b>
<b>BK ID</b>	<b>B1626</b>
<b>CREDIT &amp; MARKS</b>	<b>4 Credits, 60 marks</b>

Q.No	Questions	Marks	Total Marks
1	<i>Explain the objectives and methods of Training.</i>		
	Explaining the objectives of Training Explaining the methods of Training	4 6	10
2	<i>Discuss the elements of a Career Planning Programme. Explain some of the benefits of a Career Planning program to an organization</i>		
	Elaborate the elements of a Career Planning Programme Explaining the benefits of a Career Planning Programme	4 6	10
3	<i>Explain the process of Job Analysis. Discuss the methods of Job Analysis</i>		
	Definition of Job Analysis. Explaining in brief the methods of Job Analysis	3 7	10
4	<i>Discuss the objectives of Discipline. Explain the Action –penalties of Discipline</i>		
	Objectives of Discipline Explaining the action-penalties of Discipline	3 7	10
5	<i>Suppose you have joined as an HR and you have been assigned a task to carry out the grievance handling procedure in your organization. What according to you are the causes of Grievance? Describe in detail the Grievance handling procedure.</i>		
	Causes of Grievance Explain the Grievance handling procedure	4 6	10
6	<i>Write a short note on the following :</i> <i>a)Index /Trend Analysis</i> <i>b)Delphi Technique</i>		
	Meaning and steps involved in Index /Trend Analysis	5	10

	Meaning and procedure of Delphi Technique	5	
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**Note** – Answer all questions. Kindly note that answers for 10 marks questions should be approximately of 400 words. Each question is followed by evaluation scheme.

